

**GREENE CENTRAL SCHOOL  
GREENE, NEW YORK  
BOARD OF EDUCATION MEETING  
WEDNESDAY, JUNE 7, 2017**

A Board of Education meeting was called to order at 6:00 p.m. by President, Brian Milk, in the Board of Education room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

**CALL TO ORDER**

- The Pledge of Allegiance was recited.

**BOARD MEMBERS PRESENT:**

Mr. Brian Milk, President  
Mr. Timothy Crumb  
Mrs. Karen Hendershott  
Mr. Seth Barrows  
Mr. Scott Youngs, Vice-President  
Mrs. Tammie McCauley (arrived @ 6:02 p.m.)  
Mr. Jason Burghardt

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Gordon Daniels, Interim Superintendent  
Mr. Timothy Calice, Middle School Principal  
Mr. Bryan Ayres, Intermediate School Principal and Director of PE & Athletics  
Mrs. January Pratt, Primary School Principal  
Mrs. Sarah Wiggins, Director of Special Programs  
Mr. Jordon Lilley, Transportation, Buildings & Grounds Supervisor  
Mrs. Kim Kalem, Instructional Technology Coordinator

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

- District Clerk, Donna Marie Utter, administered the Oath of Office to newly elected Board Member, Mr. Jason Burghardt.

**OATH OF OFFICE  
NEW BOARD  
MEMBER**

- Motion made by Crumb, seconded by Youngs, to adjourn to Executive Session for the following at 6:02 p.m.:
  - To review special education placements for particular students and to consider them for approval.
  - To discuss a matter leading to the employment of a particular person.
  - To discuss the collective bargaining Agreement of the Greene Business Official.

**EXECUTIVE SESSION**

Yes-6, No-0

- Motion made by Youngs, second by Barrows, to adjourn Executive Session at 6:35 p.m.

**ADJOURN EXECUTIVE  
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting 6:37 p.m.

**RECONVENE**

- 8. EDUCATION & PERSONNEL

Add: 4. Elementary Textbook Adoption

**ADD/DELETIONS  
TO AGENDA**

- Upon the recommendation of the Committee on Special Education, a motion was made by McCauley, seconded by Crumb, to approve the following placement(s):

**SPECIAL EDUCATION  
PLACEMENTS**

#710022344; #710022621; #710022480; #710022225;  
#710022541; #710022406; #710022277; #710123461;  
#710022209; #710123421; #710023572; #710023616;  
#710123645; #710023346; #710023343; #710123081;  
#710125217; #710022172; #710123583; #710022309;  
#710022301; #710023187; #710022186; #710023630;

- #710123640; #710123525; #710125214; #710022303;  
#710123569; #710023195; #710022476; #710023447;  
#710022533; #710022713; #710022624; #710123525;  
#710022185; #710123418; #710022505; #710125214;  
#710023374; #710023378; #710023615; #710023478;  
#710023332; #710023355; #710023539; #710022920;  
#710022947; #710023528; #710023634.

Yes-7, No-0

**APPROVE MINUTES  
5/17/17**

- Motion made by McCauley, seconded by Crumb, to approve the minutes for the regular meeting held on May 17, 2017 as presented.

Yes-7, No-0

**CALENDAR**

- **June 8 – Primary School Year-End Performance**

- **June 9 – Retirement Tea @ 2:30 p.m.**

- June 12 – 8<sup>th</sup> Grade Awards – 1:00 p.m.

- June 13-22 – Regents Exams

- **June 19 – Primary School Moving-Up Day 8:00 a.m.**

- June 21 – Public Hearing – Smart Schools’ Bond – 5:00 p.m.  
Board Conference Room

- June 21 – Board of Education Meeting – 6:00 p.m.

- June 21 – Baccalaureate – 7:00 p.m. Auditorium

- **June 22 – GTA Annual Picnic @ Golf Course**

- June 23 – Last Day for Students (1/2 day) & Staff

- **June 23 – Intermediate Moving-Up Day**

- June 24 – Graduation – 10:00 a.m. MS/HS Gym

- July 4 – Holiday

- July 13 – DATE CHANGE – Board of Education Reorganization Meeting – 6:00 p.m.

**PUBLIC COMMENT:  
MARIE SCOFIELD**

- Marie Scofield, GTA President, invited Board members to the Retirement Tea on Friday, June 9<sup>th</sup>, at 2:30 in the High School Library, along with retirees, board members Karen Hendershott and Tim Crumb will also be recognized. She also invited Board members to attend the annual GTA picnic on Thursday, June 22<sup>nd</sup>, at the Genegantslet Golf Course, and golfing afterwards.

**MERYT  
ALLMENDINGER**

- Meryt Allmendinger, Bus Driver, shared concerns regarding her realization that outside cameras are not working. She stated that this is a safety concern. She also spoke to the increased tension among employees due to recent changes. She stated that the individuals are good people and that an anti-bullying poster displayed in the hallway should apply to adults as well. While she is proud to work at Greene, recent events are tearing the “team concept” apart and she hopes everyone will move forward in a more positive way.

**LAURAL OLTMER**

- Laural Oltmer, Bus Driver, agreed with Meryt Allmendinger’s comments and hopes the transportation department can get through recent events gracefully and with improved communication.

**REVEREND CURTIS  
WHITMAN**

- Reverend Curtis Whitman stated that he served on the Superintendent Search Committee last fall and while he appreciates Mr. Daniels filling in as an Interim, the district needs to continue moving forward and asked when the search would resume. He cautioned the Board to start early enough so that the process is not rushed.

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- Interim Superintendent Daniels stated that it is the Board's Intention to start the process in the fall of 2017 with the intention of having a decision made in January for a start in July 2018.

**INTERIM SUPT.  
DANIELS**

- None.

**REPORT(S):**

- **Curriculum & Technology Committee** – Board member, Karen Hendershott reported for the committee. She reported that prior to the Board meeting, the committee met with January Pratt, Primary School Principal and Bryan Ayres, Intermediate School Principal, to review the new core reading series for K-5 entitled *Journeys*. Extensive research which included staff input and visitations to Districts using the series was completed prior to this decision.

**BOARD COMMITTEE  
REPORTS:**

- Nothing.

**TRANSPORTATION:**

- Motion made by Crumb, seconded by Burghardt, in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the 3% salary increase agreement between the Greene Central School Business Official, Mark Rubitski, and the Chief Executive Officer of the Greene Central School District beginning July 1, 2017 and authorize the Superintendent to sign the necessary documentation to complete the Agreement.

**BUSINESS OFFICIAL  
AGREEMENT**

Yes-7, No-0

- Motion made by Hendershott, seconded by Youngs, to approve the recommended Smart Schools' Bond Act Preliminary Plan as presented and attached hereto as Exhibit "A", which will be publicly posted for 30 days beginning June 8, 2017 and subsequently submitted to New York State Education Department for review.

**SMART SCHOOLS'  
BOND PRELIMINARY  
PLAN**

Yes-7, No-0

- **The Superintendent of Schools recommends the following Board action:**
- Motion made by Burghardt, seconded by Youngs, to change the date of the Reorganizational meeting from July 5, 2017 to July 13, 2017 at 5:30 p.m.

**EDUCATION & PERSONNEL:  
REORGANIZATIONAL  
MEETING DATE  
CHANGE**

Yes-7, No-0

- Motion made by Youngs, seconded by McCauley, to appoint Jodi Grant as the 6-12 Instructional Substitute Caller, effective September 1, 2017.

**APPOINTMENT(S):  
SUBSTITUTE  
CALLER-JODI GRANT**

Yes-7, No-0

- Motion made by Youngs, seconded by McCauley, to appoint Nicholas Streniero as a Maintenance Worker, effective June 26, 2017 for a one-year probationary period ending June 30, 2018.

**MAINTENANCE  
WORKER-NICHOLAS  
STRENIERO**

Yes-7, No-0

- Motion made by Youngs, seconded by McCauley, to appoint the following individuals to the Substitute Rosters:
  - Linda Williams – Substitute Account Clerk Typist- Effective July 1, 2017
  - Sarah Walsh – Substitute Teacher/LTA – UPK-12 Effective June 8, 2017

**SUBSTITUTE ROSTERS**

Yes-7, No-0

**SECOND READING  
& ADOPTION OF  
POLICIES #75-#84**

- Motion made by Youngs, seconded by McCauley, to approve the second reading and adoption of the following Policies as read:
- Policy #75 Procedures for Board Meetings (*former #1550*)
  - Policy #76 Benefits for Employees Not Covered by a Labor Contract (*former #6340*)
  - Policy #77 Tax Sheltered Annuities (*New*)
  - Policy #78 Internal Audit Policy (*New*)
  - Policy #79 Petty Cash Fund Policy (*former #5530*)
  - Policy #80 Reimbursement for Expenses (*New*)
  - Policy #81 Fixed Asset Policy (*former #5620*)
  - Policy #82 Disposal of District Property (*former #5260*)
  - Policy #83 Credit Card Policy (*former #5653*)
  - Policy #84 Policy on Employee Cell Phone Use (*former #5652*)
- Yes-7, No-0

**TEXTBOOK ADOPTION  
K-5**

- Motion made by McCauley, seconded by Hendershott, to adopt the textbook *Journeys*, Houghton Mifflin, 2017 for use as a core reading series for grades K-5.
- Yes-7, No-0

**BUSINESS & FINANCE:  
INTERNAL CLAIMS  
AUDITOR REPORT**

- Motion made by Crumb, seconded by Youngs, to accept the Internal Claims Auditor's Report for April 2017 as presented.
- Yes-7, No-0

**OBSOLETE INTERM.  
LIBRARY BOOKS**

- Motion made by Youngs, seconded by Hendershott, to declare the attached list of library books from the Intermediate School (Exhibit "B") as surplus and to dispose of the same.
- Yes-7, No-0

**OBSOLETE PRIMARY  
LIBRARY BOOKS**

- Motion made by Hendershott, seconded by McCauley, to declare the attached list of library books from the Intermediate School (Exhibit "C") as surplus and to dispose of the same.
- Yes-7, No-0

**SURPLUS SCHOOL  
BUSES #63 & #65**

- Motion made by Crumb, seconded by Burghardt, to approve the declaration of school buses #63 and #65 as surplus and to approve the subsequent disposal/sale of said buses.
- Yes-7, No-0

**GASB-45 REPORT**

- Motion made by Crumb, seconded by Burghardt, to accept the GASB-45 Report prepared by Questar for the 2016-17 school year as presented.
- Yes-7, No-0

**CREATION OF TRACK  
CLUB & STUDENT  
ACCOUNT**

- Motion made by Youngs, seconded by Crumb to approve the creation of a Track Club and an associated extra-curricular activity account with Mary McBride as the unpaid volunteer club Advisor.
- Yes-7, No-0

**TRANSPORTATION  
CONTRACTS W/DCMO  
BOCES FOR 2017/18**

- Motion made by Youngs, seconded by Crumb, to approve the Transportation Contracts between DCMO BOCES and Greene Central School for student field trip transportation for July 1, 2017 – August 31, 2017 and September 1, 2017 – June 30, 2018 at a cost of \$3.50 per mile plus driver and to authorize the Board President to sign said contracts on behalf of the district.
- Yes-7, No-0

**HOLD-OVER ITEMS**

- President Milk announced that Business & Finance items 8-11 will be held over to the next meeting to allow for further information from the Business Manager.

- None.

**ONGOING  
DISCUSSION ITEMS:**

**REVIEW BOARD  
OUTSTANDING ACTION LIST:**

<b>Directed Date:</b>	<b>Task:</b>	<b>Responsibility Of:</b>	<b>Report Back:</b>
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	BOE and Superintendent	August 31, 2017
7/6/2016	Annual Appointments Review	BOE and Superintendent	<b>June 21, 2017</b>
1/25/2017	Review of Implementation of Anti-Discrimination & Sexual Harassment Policies	BOE and Superintendent	<i>Aug. 2, 2017</i>
4/5/2017	Number of Board Mtgs. Per Month	BOE	July 2017

**SUPERINTENDENT'S  
REPORT:**

- Interim Superintendent Daniels asked Kimberly Kalem, Instructional Technology Coordinator to review the Smart Schools' Bond preliminary plan. He also announced that a Public Hearing will be held on June 21, 2017 at 5:00 p.m. in the High School Library to present the Smart Schools' Bond proposal.

- Kim Kalem reviewed the proposed Smart Schools' Bond Plan to-date. An IPA for infrastructure needs was previously approved by the Board taking that sum out of the Smart Bond. The proposed plan includes the following:

- \$625,000 for Classroom Learning Technology which includes upgrading work stations, updating document cameras, offering student devices and continuing to manage technology equipment replacement.
- \$800,000 for High-Tech Security Features which include replacement of security cameras and system hardware at all district facilities, security recording equipment, replacement of exterior door access control, and access readers with associated hardware and software at all entrance doors.

The final plan will be Board approved and submitted to SED for approval at the end of July. The district will be reimbursed as monies are spent. The Smart Schools' Bond process will continue until all funds have been spent. There is no limit on the amount of time to spend the funds.

**PUBLIC COMMENT:  
MERYT  
ALLMENDINGER**

- Meryt Allmendinger, Bus Driver, thanked the Board for listening to her concerns and is thrilled to hear about the new security cameras.

**MARIE SCOFIELD**

- Marie Scofield, GTA President, stated that she agrees with Reverend Whitman's comments earlier regarding the upcoming Superintendent search.

**KAREN  
HENDERSHOTT**

- Board member, Karen Hendershott, spoke as a community member in expressing her appreciation to the color guard, band, and chorus for their participation in the Memorial Day parade and service at the cemetery.

**REVIEW COMMITTEE  
SCHEDULE:**

<b>Committee Name:</b>	<b>Last Meeting:</b>	<b>Next Meeting:</b>
Budget	April 19, 2017	
Building & Grounds	May 17, 2017	
Transportation	Nov. 2, 2016	
Employee	Feb. 1, 2017	
Audit	Sept. 21, 2016	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure		
Sabbatical		
Policy	Feb. 15, 2017	

**EXECUTIVE SESSION** - Motion made by Crumb, seconded by Youngs, to adjourn to Executive Session to discuss a matter relating to the performance of a particular person at 7:18 p.m.  
Yes-7, No-0

**ADJOURN EXECUTIVE** - Motion made by Crumb, seconded by Youngs, to adjourn Executive Session at 8:52 p.m.  
Yes-7, No-0

**RECONVENE** - President Milk reconvened the meeting at 8:52 p.m.

**ADJOURNMENT** - Motion made by Burghardt, seconded by Barrows, to adjourn the meeting at 8:53 p.m.  
Yes-7, No-0

Respectfully submitted,

Donna Marie Utter  
District Clerk